

114

**Advertisement for filling up temporary position under TEQIP III, NIT Arunachal Pradesh**

Applications are invited on prescribed format for the following post in *purely temporary basis*. Interested candidates can apply in prescribed 'Application Form' along with self-attested copies of all academic certificates, experience certificates (if any) etc. The application form along with documents should reach The Coordinator, TEQIP-III, Main Building, National Institute of Technology, Arunachal Pradesh, Yupia, PIN-791112 on or before **29<sup>th</sup> June 2019**. The subject line of the envelope must bear the text "Application for <POST> in TEQIP-III".

**The shortlisted candidates will be informed by e-mail/Institute website only on 8<sup>th</sup> July 2019.** Thus, all candidates **MUST** provide their valid e-mail-ID and telephone number and be prepared for the interview/trade test accordingly.

**Multi Tasking Staff (MTS)**

No. of Posts: One (1)

**Essential Qualification: B.A/B.Com/B.Sc**

**Professional Qualification:** Diploma in computer application. The candidate must be proficient in Microsoft Word Processing, Spread Sheet and PowerPoint. Typing Speed of at least 35 wpm. Minimum 1 year experience in any government/PSU/Educational Institutes.

**Desirable Experience:** Working experience in relevant post in government organization/PSU/Educational Institutes.

**Age:** Preferably below 28.

**Nature of Appointment:** Purely Contractual for the period of 6 months. May be extended till the completion of the project based on the performance.

**Remuneration:** Rs.16, 000/- per month (consolidated)

**General Terms and Conditions**

Mere possession of minimum qualification does not guarantee invitation to the interview/trade test. Candidates will be short listed based on merit and need of the office. Institute reserves the right to cancel or amend the process of selection.

**Note:**

1. No TA/DA will be provided for attending interview.
2. This recruitment will be purely contract under TEQIP-III project and not be treated as an employee of NIT Arunachal Pradesh.

  
Nodal officer (Academic), TEQIP-III

  
Nodal officer (Procurement), TEQIP-III

  
Nodal officer (Finance), TEQIP-III

  
Coordinator, TEQIP-III

**NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH  
TECHNICAL EDUCATION QUALIFY IMPROVEMENT PROGRAM - III**

**APPLICATION FORM**

**APPLICATION FOR THE POST OF \_\_\_\_\_**

**1. Name in Full:** \_\_\_\_\_ **Gender: M / F**  
(In Block Letters)

**2. a) Father's Name:** \_\_\_\_\_

**b) Mother's Name:** \_\_\_\_\_

**3. i) Address for correspondence:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-mail address: \_\_\_\_\_

**ii) Permanent Address:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**4. Nationality:** \_\_\_\_\_

Date of Birth :    dd/mm/yy    Age:  Years  Months

**5. Category:**     SC    ST    OBC    UR                       PWD

In case of OBC, whether belong to Non creamy layer ... **Yes / No**

**6. Particulars of Educational Qualifications**

Sl. No.	Degree Obtained & Branch / Specialization (specify)	Name of the University/Institute	Year of Passing	% of Marks/ CGPA	Class/ Division
1	HSC				
2	Higher Secondary				
3	Graduation				
4	Post-Graduation				
5	Other				

\*    **Attach separate sheet if required**

Affix self-attested  
recent colored  
passport photo

**7. Particulars of Technical/ Professional Qualifications (Mark sheets should be enclosed):**

Sl. No.	Examination Passed	Name of the Board/ University/Institute	Year of Passing	% of Marks/ CGPA	Class/ Division
1					
2					
3					

**8. Experience and details of employment, if any (Certificate should be enclosed):**

Sl. No.	Name of Organization	Name of Post	Period	Nature of Work Handled

**9. Professional Qualifications: (a) Typing Speed (in computer) \_\_\_\_\_ wpm**

**(b) Proficiency in working MS Word, Excel, Power point: Very Good/ Good/ Average (strike off whichever is not applicable)**

**10. DETAILS OF TESTIMONIALS / CERTIFICATES / DOCUMENTS ENCLOSED:**

**N.B.:** Every application must be accompanied by self-attested photo copies of documents in support of claims made by the candidate in respect of date of birth, academic qualifications, practical training, experience, caste etc.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

**Name & Signature of the Candidate:**  
**Date:**

**DECLARATION BY THE APPLICANT**

I, the undersigned, hereby declare that I have carefully read and understood the instructions and particulars provided by the Institute and affirm that all information that I have furnished is true to the best of my knowledge and belief.

I understand that I alone will be responsible for any consequences arising out of incorrect and / or incomplete information furnished in this application.

Place: \_\_\_\_\_

Signature of applicant : \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

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**FOR OFFICE USE ONLY**

1. Application received on: \_\_\_\_\_

2. Remarks \_\_\_\_\_

3. Selected for the Trade Test: **YES / NO**

4. Selected for the Interview: **YES / NO**

**4. Contact details of Candidate:** (a) E-mail: \_\_\_\_\_

(b) Mobile No: \_\_\_\_\_